**Form for Assignment of Topic in CHEE4007/4027**

**(Research Project & Research Thesis)**

**Year and Semester:**

**Course Code(s):**

**Student Name:**

**Student ID:**

**Telephone:**

**Email:**

**Topic:**

*Has any previous research project on this topic been conducted before by the student, such as in a previous Individual Inquiry, summer research project, etc. (this is for information only)*

*If YES (or unsure), please give details:*

**Project Supervisor(s)** *(All supervisors should be listed)****:***

Names:

Supervisor(s) Email:

Supervisor Affiliation (School/centre/institute name):

Laboratory Location:

**Signing by the student and supervisor below indicates that:**

|  |  |  |
| --- | --- | --- |
|  | Student Initials | Supervisor Initials |
| * the above mentioned topic is to be undertaken by thestudent(no deviations are allowed unless approved and discussed with course coordinator);
* both **student** and **supervisor** are aware of the course requirements and expectations(i.e. read course profile);
 |  |  |
| * both **student** and **supervisor** are aware of their safety responsibilities (see PPL)
* the **supervisor** will give the student a **specific laboratory induction** appropriate for research students (equivalent to honors, HDR etc.) BEFORE they perform any laboratory work;
* the **student**/**supervisor** will have performed risk assessments for experiments, chemical handling, site visits, etc..BEFORE such work is conducted.
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**Signature of student Signature of Supervisor(s)**

**Date Date**

**IF the project is formally associated with Industry, then the following additional information may be required.** *Please consult the course coordinator.*

**INDUSTRY SUPERVISOR(s)**

**NAME**

**Position**

**Company**

**Telephone:**

**Email**

**Has a contract been arranged between UQ and the company for the project?**

**Has a contract been signed-off by relevant parties? If not, when is it expected?**

*Note this should be completed at least two weeks before the first day of semester for CHEE4006/4007, and by the start of semester for CHEE4026/4027.*

For projects which involve placement in Industry and/or contractual agreements, in addition to signed agreements conditions, **the student** and **industry-supervisor** acknowledges the following:

|  |  |  |
| --- | --- | --- |
|  | Student Initials | Industry Supervisor Initials |
| * The course is for credit and the industry-supervisor agrees to provide appropriate supervision (with academic supervisor) to ensure the student can meet course requirements. The student agrees to act professionally in their interactions with industry collaborators.
 |  |  |
| * A course requirement is that thestudent **gives a public (non-confidential) presentation on the research.**
* The company agrees to assist the student in ensuring they have appropriate non-confidential content to present in the public presentation.
* The student agrees to not present any material that has not received permission to be disclosed in writing from the company.
 |  |  |
| * The student will send a copy of the seminar presentation slides to the company at least 10 days before they are due to present
* The company agrees to **review the presentation content within one week of it being sent to them**, in order to veto any of its contents prior to the presentation by the student.
 |  |  |
| * The **company emails permission to disclose the contents of the presentation material**, with a copy of the presentation, via email to the course coordinator, supervisor & student at least 2 days prior to the presentation. Course coordinator email: t.duignan@uq.edu.au
 |  |  |
| * The student clearly labels the report “Confidential”
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Signature of **student** & Date Signature of **Supervisor(s)** & Date

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Signature of **Industry Supervisor** & Date Signature of **Industry Supervisor Manager** & Date