

Memorandum

Professor Craig E. Franklin

President, Office of the President of the
Academic Board

Professor in Biological Sciences

To Students, School of Chemical Engineering
Date 27 March 2023
Subject Review of the School of Chemical Engineering in 2023

As part of its program of school, centre and institute reviews, the University will be reviewing the School of Chemical Engineering during 31 July – 3 August 2023. The terms of reference for the review committee are available on the Academic Board website via the following link:

<https://academic-board.uq.edu.au/school-centre-institute-and-generalist-degree-reviews>

If you wish to make a submission to the review committee, please consider these terms of reference and provide your comments on the School and its activities based on your own experience or knowledge. If you are not familiar with all the matters addressed by the terms of reference, you need respond only to those that you believe you have the knowledge or experience to comment on.

The review committee depends on input from the School's submission, information contained in submissions from individuals, and discussions with stakeholders within and outside the University in order to produce a plan for the future success of the School.

All written submissions will be made available to the Head of School in the week prior to the review, subject to confidentiality obligations. After the review is concluded and the review report published, written submissions may also be made available to any UQ-based inquirer. However, it is standard practice to conceal the identity of all students who make a submission by endeavouring to remove any information from which your identity can be ascertained. This is in accordance with section 3.4 of the University's review procedures [Review of Schools Procedure \[1.40.06\]](#).

Submissions should be sent to the Review Coordinator (email: uqreviews@uq.edu.au) **by 26 June 2023**. Please contact the Review Coordinator via email or on 3365-7912 if you have any questions.

Thank you for your assistance.

Yours sincerely



Professor Craig E. Franklin